

**Fairbanks Cycle Club**  
**Meeting Minutes**  
Date: November 9<sup>th</sup>, 2016  
Location: Goldstream Sports

Called to order at 5:35pm

Minutes taken by secretary Christina Davis

**Present:**

Rachael Kvapil – President

David James – Vice President

Christina Ireton – Secretary

Julie Mancill – Member at Large

**Welcome Note** - Welcome to new board members David and Julie. Rachael and Christina continue for their second term on the board. We are still actively looking for a treasurer to replace Forrest.

**Financial Report – given by Rachael**

- At annual meeting, there was \$30,452 in the bank.
- Our website hosting fee has been paid up for the next 5 years.
- According to Forrest, we are paid up on insurance.
- New people need to be added to the bank account. Since there is currently no treasurer, this would be the president and vice president – Rachael and David. Please make time to go to the bank and have this handled.

**Old Business**

1. Review of last year's board discussions
  - a. Rachael and Christina reviewed the Tour of Fairbanks (ToF) history. In short, the discussion is open to paying a race director for the ToF if a contract is presented for the race director, which was the decision made by the board in 2016.
  - b. The board over the past year has continued to try to become more organized and accessible to the community and to club members. The board is still working on revamping the website that allows for online registration, developing request forms, and developing internal structure for board members to be as successful as possible.
  - c. In 2016, We created the volunteer position "Commuting Coordinator" which Bud Kuenzli has taken on the role of. He coordinates with DOT, creates presentations for the community, and is accessible to club and community members on safe cycling and commuting. The board will allow for Bud submit a budget to move forward with ideas that he has.
  - d. Purchase of Trailer. The board voted to purchase a trailer in 2016 to be used by board and club members to transport gear. Forrest was checking on insurance for it and a couple of small things (i.e. do all of the lights work) were being checked on, but it will be purchased.

2. FCC Website. The website has been of constant board discussion. The board has discussed hiring someone although not officially voted on. We are looking at asking Don Kiely which is estimated to cost around \$3,000+ and Rachael will ask him for a proposal.
3. Tour of Fairbanks
  - a. See discussion above.
  - b. A template for race director contract will be written up.

### **New Business**

1. The Winter Races are put on by Christopher Knott. Julie will check in with Chris and see what help he needs, if any, and if he is planning to do them as scheduled considering his recent injury.
2. Newsletter
  - a. Thank you to Joel and Forrest (thank you to Joel will be written up by David)
  - b. Winter rides
    - i. Note that Sunday rides will start at Ivory Jacks at Noon
  - c. Write up about cyclocross
  - d. New board members
  - e. Write up from Bud

### **Amendment to Agenda**

1. Member at Large discussion
  - a. The member at large (Julie) checks in with race directors about what help they need and checks in with them to ensure they follow their list of responsibilities, including completing a race report, which is required for insurance purposes.
  - b. When the board finds out about cycling events going on, the member at large reaches out to let them know how the club can assist and support them.
  - c. Christina will assist in putting together a “media packet” that can be given to race directors and others with how the club can support and promote races and events and how they can make their own races and events successful.
2. Goals for the board and individual board members
  - a. Create guidelines for insurance protocol
  - b. Learn “how to do a race”
  - c. Increased youth involvement
  - d. Organized touring rides
  - e. Promote cycling safety
  - f. Increased signage:
    - i. “show the flow” signs
    - ii. “share the road” signs

**Next meeting:** December 7<sup>th</sup> at 5:30pm at Goldstream Sports  
Adjournment at 6:59pm