

## Fairbanks Cycle Club (FCC) Meeting Minutes

Regular Meeting - December 18, 2018

### Attendees:

President: Rachael Kvapil (RKV)

Vice President: David James (DJ)

Secretary: Ryan Kabat (RKA)

Treasurer: Eeve Rynish (ER)

Board Members-at-Large: Geoff Orth (GO), Julie Mancill (JM)

1. RKV called the meeting to order at 6:07 p.m.
2. Attendees approved the minutes from the Annual Meeting held November 11, 2018.
3. RKV provided an overview of FCC's financials, but no specifics. She will provide an update to all Board members via e-mail.
4. GO provided update of trail development.
  - a. Nine-mile loop on north side of Ester Dome postponed indefinitely due to changing environmental conditions.
  - b. GO is working on gravity trail proposal, drawing on experience of others during recent development of Anchorage Gravity Trail.
  - c. GO indicated BLM would like to partner with FCC and develop more trails in the Fairbanks area.
  - d. RKV will provide Board with e-mail from GO pertaining to this topic.
5. RKV will schedule time with ER & RKA to add them to the bank account. Both parties will be granted signature authority and debit cards.
6. Attendees approved procurement of QuickBooks. RKV to lead this effort and GO will provide four-part tutorial covering QuickBooks setup and IRS requirements for non-profit organizations.
7. RKV will renew P.O. box by end of 2018, and will provide P.O. box keys to RKA. RKA is responsible for picking up mail.
8. DJ will continue to write FCC newsletter. Board members encouraged to provide DJ with content. Frequency of newsletter TBD.
9. Attendees contributed goals for 2019. Tentative goals are listed below and will be developed further as the year progresses.
  - a. Increase recreational ride participation
  - b. Increase involvement of commuters
  - c. Investigate and possibly begin Bicycle Benefits program
  - d. Hold Chena Hot Springs Ride
  - e. Develop FCC documentation – SOPs, Board member position descriptions, etc.
10. Attendees agreed to hold next meeting January 21, 2019, 6:00 p.m. at Goldstream Sports.
11. RKV adjourned the meeting at 6:52 p.m.